BENEFITS FOR JOBS FOR MICHIGAN'S GRADUATES STUDENTS

EMPLOYABILITY SKILLS DEVELOPMENT

Networking
- Understanding professional networking etiquette.
- Creating and delivering an effective elevator pitch.
- Building meaningful connections with mentors and industry professionals.
- Asking thoughtful questions to foster connections and learn from others.

Interview Skills
- Practicing answering common and behavioral interview questions.
- Demonstrating professionalism through body language and communication.

Resume Writing
- Creating a tailored, professional resume that highlights strengths.
- Learning how to format and organize a resume for specific industries.
- Including measurable achievements and relevant experiences effectively.

Project Management
- Planning and organizing tasks for group projects.
- Setting realistic goals, creating timelines, and managing deadlines.
- Collaborating effectively within a team to achieve objectives.

Industry-Specific Skills (Dependent on the corporation)
Examples:
- Engineering: Basic design or prototyping techniques.
- Healthcare: Understanding workflows and basic industry terminology.
- Technology: Using software tools or understanding coding basics.

Digital Literacy
- Navigating industry-standard tools and technologies (e.g., spreadsheets, data analysis software).
- Leveraging LinkedIn to establish a professional online presence.

Workplace Etiquette
- Understanding expectations in a professional setting (e.g., punctuality, dress code).
- Practicing active listening and respectful interactions.